

# Latah County Search and Rescue Council

## Initial Period On-Scene Management Outline

Tasks that are often delegated are shown in a gray background.

- I. Key Management Steps (from Search is an Emergency (1998), page 108)
  - A. Establish Command
  - B. Situation Analysis
  - C. Establish Command Post
  - D. Establish Communications at site and to Dispatch/EOC
  - E. Resource Analysis
  - F. Develop "initial attack" strategy
  - G. Appoint Operations Section Chief
  - H. Select Safety Officer
  - I. Establish Scene Security, secure perimeter
  - J. Responders Deployed
  - K. Formal Planning Begins
- II. Required Functions
  - A. Safety
  - B. Planning (page 175)
    1. Tactics: now that we're here, how should we proceed to find clues?
    2. Develop Subject Profile
    3. Resource Requirements: what resources (people, equipment) will we need?
  - C. Assignment Identification: what specific tasks should be apportioned.
  - D. Operations
    1. Team Assignment: gather groups of people and register them.
    2. Briefing: describe what's to be done and what's being sought. (page 223)
    3. Debriefing: learn what teams found. (page 226)
  - E. Communications
    1. Team and Assignment Tracking: Track each team's status and requests of management.
    2. Status Summary: Keep an overview of how the tactics are being employed.
  - F. Logistics
    1. Callout (Additional Resources): get resources as communicated by Planning group.
    2. Equipment Management
    3. Inventory: what do we have? Where can we get it?
    4. Check-out: equipment to teams.
    5. Check-in: equipment from teams.
  - G. Base Camp Control
    1. Parking: maintain safety and access.
    2. Transportation: get teams to and from assignments.
- III. Optional (at least at first) Functions
  - A. Public Information: Managing relatives and friends, media, political entities, other. (page 239)
  - B. Finance and Administration